

APPENDIX A. Application Form: COA and Variance

TOWN OF CHESHIRE

Historic District Commission
Planning Department, Town Hall
84 South Main Street
Cheshire, CT 06410

Date received: 9.9.2021

Hearing Date: _____

Certificate #: _____

Monitor: _____

Pre-application review: ☐ Yes ☐ No

Fee Paid: \$25.00

RECEIVED
Town of Cheshire
SEP 9 2021
Planning Dept.

Please read instructions on reverse before signing the form.

APPLICATION FOR:

☐ A. CERTIFICATE OF APPROPRIATENESS, for work described below
and/or

☐ B. VARIANCE because of unusual site conditions

Type of project (check all that apply)

Construction

- ☐ New Building ☐ Addition to Building ☐ Major building restoration, rehabilitation
☐ Minor Work on a building or structure

Site changes

- ☐ Parking area (s), driveway (s) or walkway (s) ☒ Minor site changes (see list)
☐ Fence (s) or wall (s) ☐ Sign (s) ☐ Mechanical system (s)
☐ Non-temporary site feature (s): satellite dishes, pools, lighting fixtures, arbors, etc.

Demolition or relocation

- ☐ Primary building ☐ Outbuilding ☐ Site Feature

Variance Describe hardship (topographical conditions or particular problems with your lot)

- ☐ bedrock formation ☐ narrow setback ☐ mine cave-in
☐ underground utility or sewer lines ☐ other _____

General Information

Property Address 59 MAIN ST.

Historic District: ☒ CA-TC ☐ SB ☐ _____

Owner(s) Name: ST. PETER'S EPISCOPAL CHURCH

Owner's Address 59 MAIN ST.

Owner's Phone 203 272-4041

Email KATHY.KIRBY@STPETERSCHESHIRE.ORG

Applicant (if not owner) SAM DUNLOP

Applicant's Address 175 PAUL NEY RD, CHESHIRE

Applicant's Phone 203 439-1187

Email SAMDUNLOP2045@GMAIL.COM

Applicant's Relationship to Owner BUILDING MANAGER

Contractor's Name N/A

Phone _____

Architect's Name N/A

Phone _____

Dates of Anticipated Work: Start 09/20/2021

Completion 09/30/2021

Brief Description of Proposed Work:

NEW LIGHT FIXTURE FOR CHURCH FRONT ENTRANCE. THE
FIXTURE IS A TRADITIONAL DESIGN AND WILL REPLACE A BOX
FIXTURE. DESCRIPTION AND PHOTOS ARE ATTACHED.

Attach additional pages as necessary. (Additional sheets on letterhead are supplied on request.)

Please include a description of how the proposed work (if a change or addition) is historically and architecturally compatible with the building and the Historic District as a whole.

The Required Materials are attached: (see list on the back of this page)

I have read the attached instructions and to the best of my knowledge, the information contained in this application is accurate and complete. I also give permission for members of the Cheshire Historic District Commission to access the property for the purpose of reviewing this application and work done under any certificate issued to me.

Owner's or Applicant's Signature (s):

Sam W Donly

Date: 09/08/2021

ST. PETERS CHURCH

APPLICATION

Requirements: Applications must include materials listed below to be considered complete. A \$25.00 dollar processing fee is required upon submission (made out to "Collector, Town of Cheshire"). Incomplete applications will not be reviewed.

Deadline: Applications are due at Town Hall ten (10) days prior to a regular HDC meeting. The HDC ordinarily meets on the first Mondays at 7:30 PM and, in some months, on the third Monday as well. In case of a Monday holiday, the meeting will usually be held on the following day (Tuesday) at 7:30 PM. **Please call the Planning Office 271-6670 to verify the meeting dates.**

Representation: Applicants or a representative must attend the COA or Variance public hearing

Changes: Work must be completed as presented and approved. If modifications become necessary, such changes must be presented to and approved by the HDC prior to beginning work on any aspect of said modification.

REQUIRED MATERIALS: Three copies of the following materials should be attached to three copies of the COA application form.

New Buildings and Additions

- Description of project
- Photographs of proposed site/setting
- Site plan, 1"=20'
- Exterior building elevations
- Floor plan
- Description of materials (If using non-original materials, please supply samples, brochures, websites, locations where material is in use)

- If new building is proposed, follow procedures for New Buildings and Additions as stated above

Site changes: parking, drives, and walks

- Site plan
- Description of materials
- Photographs of site and larger neighborhood context

Site changes: fences, walls, and other site features

- Site plan
- Architectural elevations or sketches
- Description of materials
- Photographs of site

Site change: signs

- Site plan or sketch of site (for free-standing signs)
- Architectural elevation or sketch (for signs located on the building)
- Description of materials, design, type, styles, etc.
- Description of illumination

Variance

- Site plan showing location (s) of problem (s)

The HDC uses its Regulations to make informed decisions. Copies of the Regulations are available free of charge at the Planning Department.

Decisions on projects requiring a COA, follow the public hearing which is held approximately two weeks after the application has been received by the HDC at a regular meeting. All decisions must be made within 65 days of receipt of the complete application.

Major Restoration, Rehabilitation

- Description of project
- Photographs of existing building & setting
- Exterior building elevations
- Description of materials (see New Buildings above)

Minor Exterior Changes to Buildings or Sites

- Description of project
- Photograph of building or site (portion)
- Description or sample of materials

Demolition or Removal of Building/Structure

- Description of proposed project
- Site plan showing trees, fences, paths
- photographs of adjacent buildings and setting, and of all sides of building to be demolished
- Sketch of, and description of, what the site will look like after demolition or moving, if no building is proposed

Cheshire Historic District Commission COA addendum – St. Peter's front entrance light fixture

St. Peter's Church is purchasing a new light fixture for the front entrance. It is in a traditional style and will replace a plain rectangular utility light. It is similar in style to fixtures at the northeast corner entrance

The proposed fixture is a Calabasas 33" High Vintage Bronze Outdoor Wall Light, manufactured by Troy Lighting.

Dimensions: 33" high x 15" wide; Extends 16 1/2" from the wall. The backplate is 5 3/4" wide x 8 3/4" high.

This is a link for the vendor page:

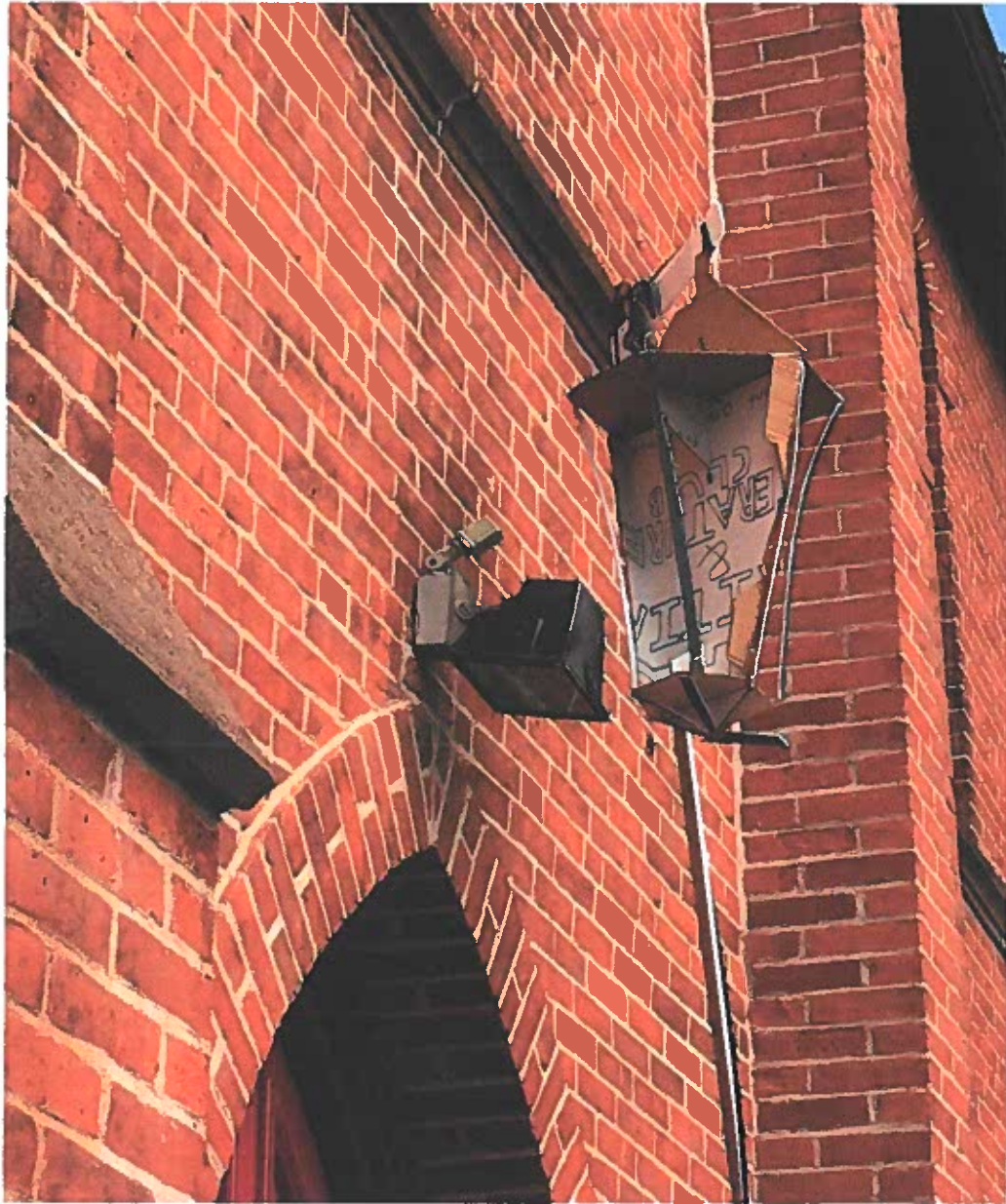
https://www.lampsplus.com/products/calabasas-33-inch-high-vintage-bronze-outdoor-wall-light_45e58.html

An image is shown below:



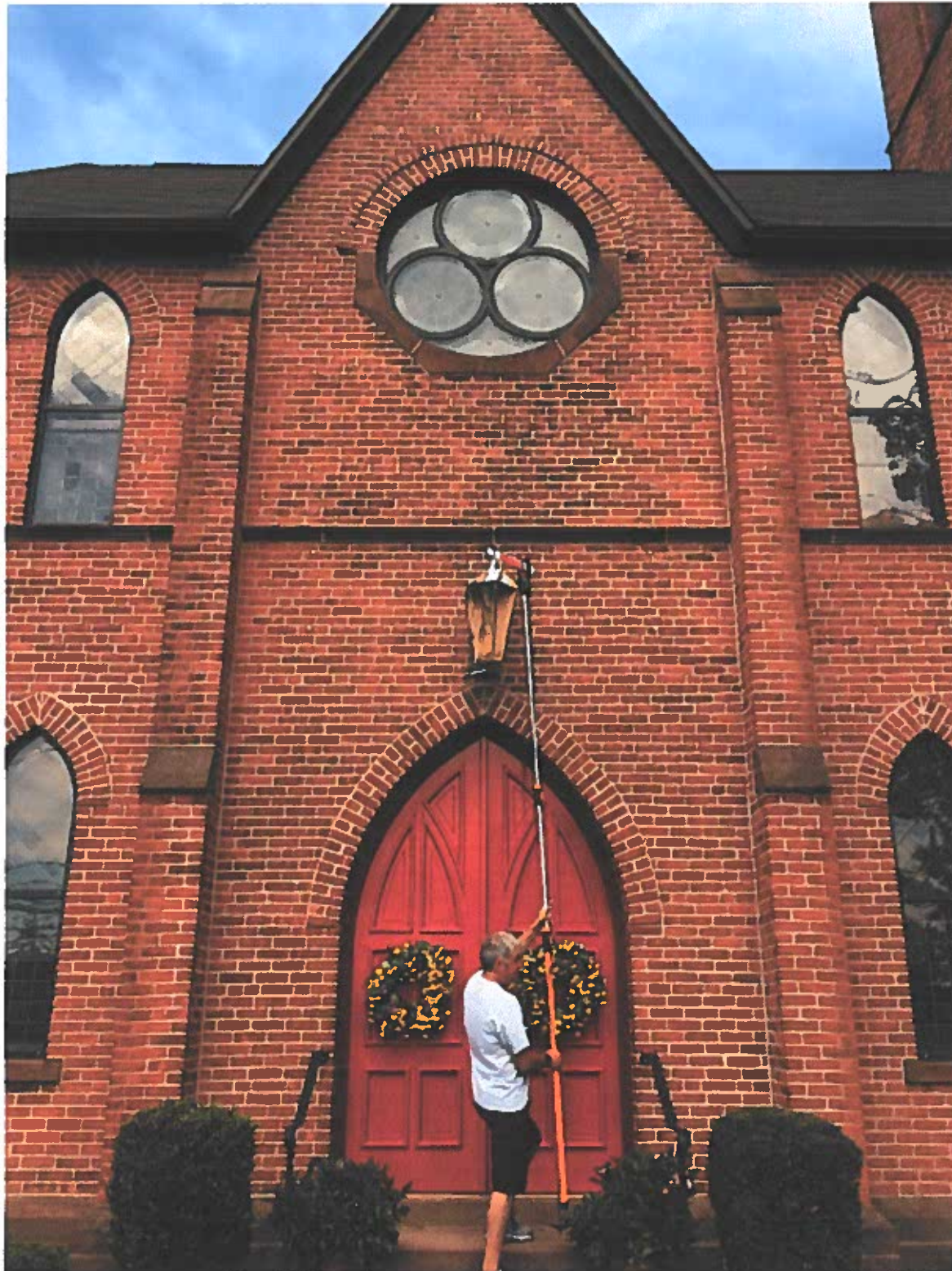
Cheshire Historic District Commission COA addendum – St. Peter's front entrance light fixture

The photo below is of a cardboard model that was used to check the size and fit. The rectangular light fixture behind it will be removed. The new fixture will be installed closer to the wall than shown. It will have a dark bronze finish.



**Cheshire Historic District Commission COA addendum – St. Peter's front entrance
light fixture**

This photo shows entrance as seen from the front, with the model of light fixture:



**Cheshire Historic District Commission COA addendum – St. Peter's front entrance
light fixture**

This photo is of wall fixture at the northeast front corner door.



